UNIVERSITY OF ILLINOIS CHICAGO

College of Education

UIC Teacher Candidate's Liability Coverage or Exemption from University Liability Protection

For university liability coverage to extend to a UIC teacher candidate, the candidate while at a district, school, or agency (assigned placement site) must*:

- be officially registered at UIC for the semester in which the field work (defined as observations, field experience, internship, and/or student teaching) occurs;
- report to the assigned placement site only during the ***officially scheduled start/end dates*** for student teaching and/or ***clock hours for field experience/observations*** (or during any professional development or institute meetings before the official start of the experience if the students are not on site);
- be engaged only in ***required*** work for a course that is ***required*** for licensure or endorsement;
- participate only in ***required*** activities routinely involved in classroom teaching responsibilities and in-school (including before or after the school day) tutoring programs tied to curriculum;
- have service to school community as a requirement and expressly listed as such on the course syllabus for the TC to be able to participate in any extra events and/or activities not related to classroom duties;
- must be acting within the scope of duties for the required field or service work;
- not cause intentional or willful harm to another.
- always be under the active supervision of a licensed cooperating teacher during any or all components of student teaching and/or field experience including in-school tutoring and service to the school community.

If a school, district, or agency allows the candidate to report before/after the officially scheduled time or engages the candidate's involvement in such extra activities that are not expressly required by the candidate's program, it does so with the understanding that the school, district, or agency is ***solely responsible for any and all liability associated with that time or activity, holding the university and its agents harmless in the event that any incident may occur***. If the assigned site agrees to provide liability coverage to the candidate for the relevant activity or time at the school, such agreement must be put into ***writing*** by the school, district, or agency ***and entered into the candidate's record both at UIC in the Council on Teacher Education (CTE) and at the assigned placement site prior to*** the candidate's involvement in any extracurricular activity that is not a required component of the field work. If the school, district, or agency is unable to provide said coverage, the teacher candidate must obtain coverage him/herself and provide evidence of this to the CTE and the assigned placement site prior to participating in said activities or events. It is solely the candidate's responsibility to locate appropriate coverage and provide documentation to the CTE and the school, district, or agency prior to the candidate participating in such events and/or activities that are not required components of the field experience or student teaching and are exempted from liability coverage. UIC teacher candidates cannot act as "volunteers" during the semester and course for which they are also earning credit for their licensure program.

Council on Teacher Education
College of Education
412 S. Peoria St., 6th Floor (MC 134)
Chicago, IL 60607-7133

Email uic_cte@uic.edu
Web cte.uic.edu

Information about the university self-insurance plan:
The limits of the coverage are no less than $1 million per occurrence.

The afore-mentioned paragraphs are informational. The University of Illinois Liability Self-Insurance Plan document has terms, conditions, limits, and exclusions that should be consulted to have a thorough understanding of candidate's liability coverage: http://www.treasury.uillinois.edu/risk_management. Click on the appropriate link under "Helpful Links" – (Self Insurance Plan).

*An exception for which liability protection will extend to the candidate is when the candidate is on-site with pre-K-12 learners in response to a written request for an interview from the prospective host site for student teaching in a subsequent semester. Interviewing may involve observing a few classes and/or conducting a lesson, during which time the candidate must be enrolled at UIC but not necessarily registered for a course in conjunction with that interview experience.

Revised by UIC Council on Teacher Education in consultation with input from UIC Legal Counsel & Risk Management